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WYCOMBE
DISTRICT COUNCIL

Queen Victoria Road
High Wycombe
Bucks HP11 1BB

Council

Date: 21 October 2019
Time: 6.30 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe, Bucks

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, District Council Offices, Queen Victoria Road, High Wycombe on 21 October 2019 at 6.30 pm to consider the business set out in the Agenda below.

Mr J East
Acting Chief Executive

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting in accordance with Standing Orders. Notices are displayed within meeting rooms.

Agenda

Item		Page
1	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2	MINUTES To approve as a correct record the minutes of the meetings of Council held on 19 August 2019.	1 - 5
3	DECLARATIONS OF INTEREST To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any member is	

uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest they should state the nature of that interest whether or not they are required to withdraw from the meeting.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive such communication as the Chairman of the Council may wish to make.

5 LEADER'S STATEMENT

6 QUESTIONS FROM MEMBERS OF THE PUBLIC

Written questions may be asked of the Leader or any Cabinet Member if submitted to the Head of Democratic, Legal and Policy Services no later than 12 noon on 14 October 2019. Questions will be submitted in the order in which they were received.

A questioner will have a maximum of 1 minute to ask a question and the answer shall not exceed 3 minutes. Any questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

7 QUESTIONS FROM MEMBERS

Questions to the Leader or any Cabinet Member must be submitted by 12 noon on 14 October 2019.

A questioner will have a maximum of 1 minute to ask a question and the answer shall not exceed 3 minutes. Any questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

Questions shall be taken first from the Group Leaders of the political parties who shall be entitled to ask an initial Leader's question from his/her group, of which written notice shall have been given to the Head of Democratic, Legal and Policy Services prior to the meeting.

The order of questions shall then permit the first question from each other Councillor to be asked before any subsequent questions from the same Councillor. One question will be taken in turn from the same Councillor unless there are no other questions to be asked.

Every member asking an oral question is permitted to ask one supplementary question without notice provided that it is not substantially the same as a question that was put to a Council meeting during the past 6 months.

Any question remaining unanswered after 30 minutes will be

Item	Page
answered within 10 working days in writing after the meeting by the appropriate Member and appended to the minutes of the meeting.	
8 PETITIONS	
(i) Council to receive any petition from a member of the public who lives, works or studies within the district or from a Councillor on his/her behalf as notified by the deadline of 5pm on 14 October 2019.	
(ii) Council to consider any petition already received that meets the required number of signatures to qualify for a debate by Full council. (The petition organiser will have 5 minutes to present the petition and then the Council will debate the matter for a maximum of 15 minutes and decide how to respond to the petition).	
9 CABINET	6 - 13
To receive the minutes of and consider any recommendations from the following meeting(s):	
• Cabinet	27 August 2019
• Cabinet	16 September 2019
• Cabinet	21 October 2019 (to follow)
10 PLANNING COMMITTEE	14 - 23
To receive the minutes of and consider any recommendations from the following meeting(s):	
• Planning Committee	26 June 2019
• Planning Committee	24 July 2019
• Planning Committee	21 August 2019
• Planning Committee	18 September 2019 (to follow)
11 REGULATORY & APPEALS COMMITTEE	24 - 26
To receive the minutes of and consider any recommendations from the following meeting:	
• Regulatory & Appeals Committee	31 July 2019
12 HIGH WYCOMBE TOWN COMMITTEE	27 - 30
To receive the minutes of and consider any recommendations from the following meeting:	
• High Wycombe Town Committee	10 September 2019

13 IMPROVEMENT & REVIEW COMMISSION

31 - 38

To receive the minutes of and consider any recommendations from the following meeting:

- Improvement & Review Commission 11 September 2019

14 PERSONNEL & DEVELOPMENT COMMITTEE

To receive the minutes of and consider any recommendations from the following meeting:

- Personnel & Development Committee 17 October 2019
(to follow)

15 AUDIT COMMITTEE

To receive the minutes of and consider any recommendations from the following meeting:

- Audit Committee 17 October 2019
(to follow)

16 NOTICE OF MOTION

To consider the following Notice of Motion submitted by the deadline of noon Thursday 10 October 2019.

The following Notice of Motion was submitted by Councillor R Raja and seconded by Councillor K Ahmed.

World leaders are at last taking an interest in the potential devastation caused by global warming and climate change. Climate Science Experts from around the world tell us that unless we switch away from fossil fuels within the next 12 years, we will be unable to avoid the worst impacts of climate change. We face a Climate Emergency. Reducing energy use and switching to clean energy will increase our energy security, improve our air quality, minimise fuel poverty, boost our local economy and provide jobs and training.

Wycombe District Council is prepared to play its small part in this big debate by declaring a climate emergency and committing to being carbon neutral by the year 2030. This move will raise the profile of this vital issue with our residents and enable us to secure additional external support and funding. WDC also agrees to sign up to the covenant of Mayors, to track our progress and link itself with Towns around the world who are engaged in cutting emissions.

17 QUESTIONS UNDER STANDING ORDER 11.2**18 COMMITTEE CHANGES / APPOINTMENTS**

Full Council are requested to note the following appointments to an Outside Body:

- Councillors S Broadbent & L Wood - Standing Deputies – South Eastern Employers

Members are also asked to note the recent change of party name registered with the Electoral Commission in respect of the East Wycombe Independent Party, in that this party is now known as the Wycombe Independent Party.

The party currently having 3 Members on the Council: Councillors Ms A Baughan, M Knight & Ms J Wassell.

For further information, please contact Peter Druce - Democratic Services Officer 01494 421210 (ext 3210) peter_druce@wycombe.gov.uk on 01494 421210, committeeservices@wycombe.gov.uk

Council Minutes

Date: 19 August 2019

Time: 6.30 - 7.45 pm

PRESENT: Councillor P R Turner (in the Chair)

Councillors Mrs S Adoh, K Ahmed, Z Ahmed, M Asif, D H G Barnes, Miss S Brown, M Clarke, Mrs L M Clarke OBE, A D Collingwood, C Etholen, R Farmer, R Gaffney, S Graham, G C Hall, M Hanif, C B Harriss, A E Hill, M Hussain, M Hussain JP, D A Johncock, M E Knight, D Knights, A Lee, Mrs W J Mallen, I L McEnnis, Ms C J Oliver, B E Pearce, G Peart, S K Raja, R Raja, S Saddique, J A Savage, R J Scott, D A C Shakespeare OBE, N J B Teesdale, Mrs J E Teesdale, A Turner, Ms J D Wassell, D M Watson, C Whitehead, R Wilson and L Wood & Honorary Alderman P Cartwright.

Apologies for absence were received from Councillors Mrs J A Adey, M C Appleyard, Ms A Baughan, D J Carroll, M P Davy, A R Green, M A Hashmi, Mrs J D Langley, N B Marshall, H L McCarthy and Ms K S Wood & Honorary Aldermen Mrs K Peatey and Mrs P Priestley.

31 MINUTE SILENCE FOR HONORARY ALDERMAN TED COLLINS

The Meeting was opened by the Chairman with a minutes silence in respect of the death of Honorary Alderman Ted Collins over the previous weekend.

Honorary Alderman Collins had served on the Council from 1987 to 2003, he had been Leader of the Labour Group from 1991 to 2003 with breaks in 92-93 to serve as Mayor of High Wycombe and 98-99 to serve as Chairman of Council.

Ex Councillor Collins had been one of the Leaders of Council who served during the Labour / Liberal Democrat administration of 1995 – 99.

The Chairman invited Councillor Rafiq Raja (Leader of the Labour Group) to say a few words; he emphasised Alderman Collins commitment to Wycombe District alongside his down to earth approach and his compassionate nature. He had shown similar commitment as a Public Sector Trade Union official, a long-term School Governor at Castlefield and in his involvement with the Dahlia Society of which he had at one time been president.

Current Mayor of High Wycombe Councillor Maz Hussain then spoke, though not a contemporary of Ted Collins, he had of late developed a sadly short friendship with him. On a visit in his Mayoral role to Shelburne Lodge Care Home he had met Ted and when the Wycombe District Council connection had been established Councillor Hussain had invited Ted and his family back to the Parlour and Council Chamber for a visit. Councillor Hussain had also visited him more recently.

32 MINUTES

RESOLVED: That the minutes of the meeting of the Council held on 15 July 2019 be confirmed as true records and signed by the Chairman.

33 DECLARATIONS OF INTEREST

There were no declarations of interest.

34 CABINET

RESOLVED: That the minutes of the meeting of the Cabinet of 19 August 2019 be received, and the recommendation as set out at minute number 14 be approved and adopted.

The recommendation at Minute 16 was taken under the Adoption of the Wycombe District Local Plan 2013-2033 item below.

35 ADOPTION OF THE WYCOMBE DISTRICT LOCAL PLAN 2013-2033

Deputy Leader of the Council; Councillor D Barnes (in the absence of Councillor Ms K Wood – Leader of the Council) opened this item referring the matter to his Cabinet colleague Councillor D Johncock (Cabinet Member for Planning) who as he outlined had lived with the development of the Plan for the last 5 years.

Councillor Johncock explained that the matter before Councillors represented the culmination of a long 5 year process; a plan that would deliver quality, sustainable development for the District for the next 15 years.

Thousands of people had inputted into the process, there had been much hard work with partners, particularly the other Buckinghamshire Authorities with the like of the Green Belt review. This co-operation has resulted in Aylesbury's agreement to take Wycombe's unmet need in respect of housing.

The Plan would hold the District in good stead, as it moved towards the new Unitary Authority the next spring. The development of the Plan had involved difficult decisions as to where development should be allowed.

He strongly believed that the Council had found a fair and objective compromise which had certainly stood up to detailed scrutiny. He made a number of points including:

- The draft had been completed in 2017 and fundamentally this had not been subject to any major changes by the Inspector (Ms Nicola Gulley);

- In-depth scrutiny of the Plan by developers, local community groups and individuals had occurred;
- The Inspector's suggested changes to the Draft had been publicly consulted on;
- The then Final Plan had been deemed 'sound' subject to a number of changes as outlined in the Cabinet report earlier that evening;
- The Plan had been assessed as compliant with the requirements of the relevant legislation;
- The Plan would shape the future of the District though the District authority would no longer exist, the Plan would not 'fall away' in April next year but would be adhered to by the new Buckinghamshire Council;
- A vast number of officers had contributed to the Plan's development, particularly the Planning Policy Team, and much as no single officer should be singled out, Ian Manktelow (Strategic Planning Manager) with his gentle, high effective, patient input was to be highly commended;

Members had before them two choices, to adopt the Plan with changes or Not to adopt. By law no further amendments could be made.

Wycombe needed the Plan to manage development that was acceptable. If not adopted, planning decisions would be made in reference to the NPPF (National Planning Policy Framework) which had a presumption in favour of sustainable development and would put the Council and its successor in a weak position.

Councillor Johncock urged Members to accept the Inspector's modifications and adopt the Plan as in the Cabinet report.

Members made a number of points and received clarification from the Cabinet Member for Planning as follows:

- It was confirmed that the housing numbers had been fully scrutinised;
- The need for appropriate infrastructure in respect of development was emphasised by a considerable number of Members; in response the Cabinet Member emphasised the inclusion of the robust Infrastructure Delivery Plan Report as part of the evidence supporting the Plan and the mechanisms in place to collect the applicable contributions from developers;
- The Ward Members for Chiltern Rise pointed out their objection to the Plan in respect of a specific site where 10 units were permissible with considerable blight to properties and permanent inconvenience to nearby residents;
- A Ryemead Member outlined his hope that the Plan would provide protection from over development of the Gomm Valley site, current numbers discussed were quite sufficient;

- The Cabinet Member confirmed that the Saunderton Molins site was still on the agenda for development, but the Chilterns Area of Outstanding Natural Beauty and Green Belt designations restricted the numbers of units;
- Members were reminded that infrastructure needs did not just mean the only too apparent road issues, but water, sewerage, utilities, GP and NHS provision, schools etc.;
- A Member emphasised that without the adoption of the Plan the proposed 10 units at Chiltern Rise ward would increase, no Plan would be an invitation to developers to over develop;
- The Cabinet Member confirmed that there was a requirement to review the Plan on a five year cycle; the likes of Heathrow expansion, East West Rail and Crossrail would all have considerable influence on that review, that would be undertaken by the new Buckinghamshire Council;
- Members questioned the definition of ‘affordable’ along with the complexities of the change to the common policy of quoting required percentages in units rather than floor space, which looked worse but was not necessarily so;
- The tie in with the LEP’s (Local Enterprise Partnership) strategies and Wycombe District’s own economic strategy and forthcoming regeneration strategy was noted; and
- The concerns of the residents of Princes Risborough for the almost doubling of their town planned was noted alongside many residents understanding that the Plan provide a means of controlling and influencing that development to end up with a Town that they liked.

The Deputy Leader thanked Councillor Johncock for his presentation along with his responses and clarification. Thousands of hours of consultation had occurred, much as he appreciated the eloquent impassioned speeches by Members re developments in their own wards, the Council was not able to ‘cherry pick’, if the Plan was turned down, the District was very much open to overdevelopment.

The Cabinet Member, his predecessor in the role (Councillor Marshall) and his Deputy; Councillor Alan Turner were thanked for their immense input.

The recommendation was then put to the vote.

RESOLVED: That the Inspector’s main modifications be accepted and the Wycombe District Local Plan, as set out in Appendix B of the Cabinet Report of 19 August 2019, be adopted.

Chairman

The following officers were in attendance at the meeting:

- Peter Druce - Democratic Services
- John East - Acting Chief Executive
- Ian Hunt - Democratic Services Manager

Cabinet Minutes

Date: 27 August 2019

Time: 7.42 - 8.24 pm

PRESENT: Councillor Ms K S Wood (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Environment
Councillor D H G Barnes	- Deputy Leader and Cabinet Member for Engagement and Strategy
Councillor S Broadbent	- Cabinet Member for Economic Development and Regeneration
Councillor D A Johncock	- Cabinet Member for Planning
Councillor Mrs J D Langley	- Cabinet Member for Housing
Councillor G Peart	- Cabinet Member for Community
Councillor L Wood	- Cabinet Member for Digital Development & Customer Services

By Invitation

Councillor Mrs S Adoh	- Deputy Cabinet Member for Engagement and Strategy
Councillor C Etholen	- Deputy Cabinet Member for Digital Development and Customer Service
Councillor R Gaffney	- Chairman of Improvement & Review Commission
Councillor A R Green	- Deputy Cabinet Member for Unitary Transition
Councillor R Raja	- Leader of the Labour Group
Councillor A Turner	- Deputy Cabinet Member for Planning
Councillor P R Turner	- Chairman of Council

Also present: Councillor A D Collingwood

19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Miss S Brown (Deputy Cabinet Member for Community), D Carroll (Cabinet Member for Youth and External Partnerships) M Knight (Leader of the East Wycombe Independent Party), M Harris (Deputy Cabinet Member for Economic Development and Regeneration), G Hall (Deputy Cabinet Member for Environment) and D Watson (Cabinet Member for Finance and Resources).

20 DECLARATIONS OF INTEREST

There were no declarations of interest.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That pursuant to Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the press and public be excluded from the meeting during consideration of Minute Nos 21 and 22, because of their reference to matters which contain exempt information as defined as follows:

Minute 21 Joint Waste Contract Procurement

Minute 22 Wycombe Air Park Access Road

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future negotiations)

21 JOINT WASTE CONTRACT PROCUREMENT

Cabinet considered a comprehensive report on the procurement of future waste and recycling collection and cleansing services, including the various options and business / operational issues surrounding the current contract serving Wycombe District Council (WDC) and Chiltern District Council (CDC).

Cabinet reviewed the additional exempt appendices that had been circulated prior to the meeting during consideration of this item. The additional exempt appendices included a summary of the decision taken by the Shadow Executive on 20 August 2019 and a note of a telephone conference that had been held between CDC/South Bucks District Council's Chief Executive, WDC's Chief Executive and the Ministry of Housing, Communities and Local Government (MHCLG) regarding the implications of any decision taken in relation to the CDC/WDC procurement of waste collection services.

It was noted that WDC and CDC would be holding Cabinet meetings to consider the background information, financial information and the options available to them on 27th August 2019.

The Cabinet Member for Environment thanked the Head of Environment and all the officers that had been involved in the joint waste contract procurement for all their hard work. This was then endorsed by the Leader and the whole of Cabinet.

The following decisions were made as a decision was required on how the waste and recycling collection and cleansing services would be procured and delivered to ensure continuity of service provision after the expiry of the current contract.

In line with the procedures within the Constitution, the Chairman of the Improvement and Review Commission had waived the call-in procedure in relation to the decision below.

RESOLVED: That (i) the Shadow Executive of Buckinghamshire Council's preferred option for the delivery of the relevant services be noted; and

(ii) the Cabinet disagrees with the Shadow Executive of Buckinghamshire Council's preferred option for the delivery of the relevant services.

22 WYCOMBE AIR PARK ACCESS ROAD

The report before Cabinet sought authority to enter into a construction contract with the preferred contractor for the reconstruction of the Wycombe Air Park main access road and extension onto the Southside. It was noted that a competitive tendering process had been undertaken in relation to the above.

The following decision was made as the decision taken by Cabinet in 2018 to allocate a revised budget for the access road works did not include specific authority to enter into a construction contract.

RESOLVED: That approval to enter into a contract with the contractor set out in paragraph 4 of the report for reconstruction of the main access road (phases 1 & 2) and the extension onto Southside (phase 3) to Wycombe Air Park, as referred to in paragraph 1 of the report be agreed.

Chairman

The following officers were in attendance at the meeting:

Catherine MacKenzie	- Principal Democratic Services Officer
John East	- Acting Chief Executive
Jenny Caprio	- District Lawyer and Legal Services Manager

Cabinet Minutes

Date: 16 September 2019

Time: 7.00 - 7.49 pm

PRESENT: Councillor Ms K S Wood (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Environment
Councillor D J Carroll	- Cabinet Member for Youth and External Partnerships
Councillor D A Johncock	- Cabinet Member for Planning
Councillor Mrs J D Langley	- Cabinet Member for Housing
Councillor G Peart	- Cabinet Member for Community
Councillor D M Watson	- Cabinet Member for Finance and Resources
Councillor L Wood	- Cabinet Member for Digital Development & Customer Services

By Invitation

Councillor Mrs S Adoh	- Deputy Cabinet Member for Engagement and Strategy
Councillor R Gaffney	- Chairman of Improvement & Review Commission
Councillor G C Hall	- Deputy Cabinet Member for Environment
Councillor M Harris	- Deputy Cabinet Member for Economic Development and Regeneration
Councillor S Saddique	- Deputy Cabinet Member for Finance and Resources
Councillor A Turner	- Deputy Cabinet Member for Planning
Councillor P R Turner	- Chairman of Council

Also present: Councillor A D Collingwood

23 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Z Ahmed (Deputy Cabinet Member for Housing), D Barnes (Deputy Leader and Cabinet Member for Engagement & Strategy), S Broadbent (Cabinet Member for Economic Development & Regeneration), Miss S Brown (Deputy Cabinet Member for Community), C Etholen (Deputy Cabinet Member for Digital Development and Customer Service) and T Green (Deputy Cabinet Member for Unitary Transition).

24 MINUTES

RESOLVED: That (i) the minutes of the meeting of the Cabinet held on 19 August 2019 be approved as a true record and signed by the Chairman, with the amendment that the apologies of Councillor Mrs S Adoh for that meeting be noted; and

(ii) the minutes of the meeting of the Cabinet held on 27 August 2019 be approved as a true record and signed by the Chairman.

25 DECLARATIONS OF INTEREST

There were no declarations of interests.

26 BUDGET MONITORING REPORT FOR QUARTER 1, ENDING 30 JUNE 2019

Cabinet were asked to consider the report which set out the position for all revenue accounts for the 2019/20 financial year as of 30 June 2019. It was noted that the report had been updated to include key changes that had been made in July 2019. Cabinet approval was also sought to approve the necessary virements that were required for 2019/20. Cabinet considered the actions set out in the report and whether any further action was necessary.

The following decisions were made as the Cabinet approved a budget each year within the context of a Medium Term Financial Strategy (MTFS) to achieve the Council's priorities. The report updated Cabinet Members on the 2019/20 forecast position for Quarter 1, including relevant information from July 2019.

RESOLVED: That (i) the forecast outturn position for the financial year 2019/20 as at end of June 2019 be noted; and

(ii) the virements for 2019/20 as set out in paragraph 2.4, Table 2 of the report be approved.

27 RECOMMENDATIONS FROM THE IMPROVEMENT AND REVIEW COMMISSION - PARKING TASK AND FINISH GROUP

Cabinet had before it a report that outlined the recommendations from the Improvement & Review Commission which had endorsed the recommendations of the Parking Task and Finish Group (TFG) at its meeting on 11 September 2019.

The Vice-Chairman of the Task and Finish Group, Councillor A Collingwood, gave a detailed verbal presentation of the findings and recommendations of the TFG. The Chairman of the Improvement and Review Commission and Councillor Collingwood thanked the Task and Finish Group and officers for all their hard work.

Cabinet expressed their thanks to the Improvement & Review Commission, Task and Finish Group and officers for all their hard work in relation to this review.

The following decisions were made to progress the recommendations of the Improvement and Review Commission where appropriate.

RESOLVED: That the recommendations made by the Improvement and Review Commission on Parking be received, and a further report be presented to a future Cabinet meeting responding to each of the recommendations in detail.

28 MOTOR NEURONE DISEASE (MND) CHARTER

Cabinet were asked to adopt the Motor Neurone Disease (MND) Charter, on behalf of Wycombe District Council, with immediate effect. The adoption of the Charter would enable the Council to show its support publicly and help to influence positively the lives of people living with MND in the local community.

During discussions, Members commented that additional work should be undertaken to implement a broader specification of support for people with many different afflictions and their carers. Cabinet Members emphasised the importance of ensuring that support was in place for carers.

Members also requested that consideration be given to including an article in Wycombe District Times to highlight the various charities that Wycombe District Council currently supported.

The following decisions were made to raise awareness to staff and Members of the impact on those with Motor Neurone Disease (MND) and their carers. The decision ensured that the council enabled people with MND to receive a swift response to their needs and that the correct care and support was provided. The MNDA believed that by signing up to the Charter organisations were able to help people with MND, show their support publicly and know that they were making a real difference.

RESOLVED: That: (i) Wycombe District Council (WDC) adopt and sign the MND Charter; and

(ii) WDC's intention to adopt the MND Charter be highlighted to Buckinghamshire County Council so they can also consider whether they wish to also adopt the Charter.

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That pursuant to Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the press and public be excluded from the meeting during consideration of Minute No 29, because of its reference to matters which contain exempt information as defined as follows:

Minute 29 Capital Refresh – Appendices C1 to C4

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

29 CAPITAL REFRESH

Cabinet were reminded that at its meeting on 4 February 2019, it had approved the Capital Programme for 2019/20. However, since that time, various adjustments had been made and a revised programme was before Members for consideration.

The following recommendations and decisions were made to approve the revised Capital programme for 2019/20 and in order to note the impact on future years programme.

Recommended: That the supplementary estimates of £4m for Abbey Barn North funded by s106 developer contributions and £87k for the Keep Hill Footpath also funded by s106, as set out in section 2, Table 2 of the report be approved.

RESOLVED: That (i) the changes to the Capital Programme profile since the Programme was approved in February 2019 as set out in section 2 of the report be noted;

(ii) the forecast Q1 Outturn for 2019/20 as set out in section 3 of the report be noted; and

(iii) the virements set out in section 3, Table 6 of the report be agreed.

30 FILE ON ACTION TAKEN UNDER DELEGATED AUTHORITY

Cabinet received the following files on actions taken under delegated powers:

Community	C/14/19 – C/15/19
Digital Development & Customer Services	DDCS/02/19 - DDCS/03/19
Economic Development & Regeneration	EDR/01/19 – EDR/03/19
Planning & Sustainability	PS/12/19 – PS/13/19

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That pursuant to Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the press and public be excluded from the meeting during consideration of Minute No 31, because of its reference to matters which contain exempt information as defined as follows:

Minute 31 - File on Action taken under Exempt Delegated Powers

Community sheet nos: C/3/19

Economic Development & Regeneration sheet nos:

EDR/27/19 - EDR/36/19

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

31 FILE ON ACTION TAKEN UNDER EXEMPT DELEGATED POWERS

Cabinet received the following files on exempt actions taken under delegated powers:

Community Sheet No: C/3/19

Economic Development & Regeneration Sheet Nos: EDR/27/19 – EDR/36/19

Chairman

The following officers were in attendance at the meeting:

John East	- Acting Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer

Planning Committee Minutes

Date: 26 June 2019

Time: 6.32 - 10.08 pm

PRESENT: Councillor A Turner (in the Chair)

Councillors Mrs J A Adey, Ms A Baughan, S Graham, C B Harriss, A E Hill, D A Johncock, N B Marshall, H L McCarthy, S K Raja, N J B Teesdale, P R Turner and C Whitehead.

Standing Deputies present: Councillors M A Hashmi.

Apologies for absence were received from Councillors: M Asif and A Lee.

LOCAL MEMBERS IN ATTENDANCE

Councillor Z Ahmed

Councillor M Appleyard

Councillor Mrs L Clarke OBE

Councillor I McEnnis

Councillor Mrs J Teesdale

APPLICATION

17/07195/FUL

18/05597/OUT

19/06031/FUL

18/07842/FUL

18/07842/FUL

13 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the Planning Committee meeting held on 22 May 2019 be approved as a true record and signed by the Chairman.

14 DECLARATIONS OF INTEREST

Councillor S Raja – 17/08464/R9OUT and 18/05323/R9FUL: Declared an interest in that he had been copied into emails in relation to the applications. However, he had not predetermined the applications and remained open minded and without prejudice.

Councillor P Turner – 17/08464/R9OUT and 18/05323/R9FUL: Declared an interest due to having close family who were neighbours of the site and that in light of this he would withdraw from the Chamber and take no part in the debate and voting on the applications.

15 PLANNING APPLICATIONS

RESOLVED: that the reports be received and the recommendations contained in the reports, as amended by the update sheet where appropriate, be adopted, subject to any deletions, updates or alterations set out in the minutes below.

16 17/05784/FUL - SIR WILLIAM BORLASE'S GRAMMAR SCHOOL, WEST STREET, MARLOW, BUCKINGHAMSHIRE, SL7 2BR

Members noted the Update and then voted in favour of the motion to approve the application subject to conditions.

RESOLVED: that the application be approved subject to conditions.

The Committee received apologies from Councillor Collingwood, the local Ward Member.

The Committee was addressed by Councillor Marshall, the local Ward Member.

The Committee was addressed by Mr David Galloway in objection and by Mr Alistair Handford, the applicant.

17 17/07195/FUL - 15 & 17 NEW ROAD, HIGH WYCOMBE, BUCKINGHAMSHIRE, HP12 4LH

Members voted in favour of the motion to approve the application.

RESOLVED: that the application be approved.

The Committee was addressed by Councillors Z Ahmed and N Teesdale, the local Ward Councillors.

18 17/08464/R9OUT - WEST SITE, FORMER COMPAIR WORKS, BELLFIELD ROAD, HIGH WYCOMBE, BUCKINGHAMSHIRE

Members voted in favour of a motion to defer the application for officer's to look further into the access road leading to the commercial element of the site, possibly to add a different access point. However, this motion was defeated that it therefore fell away.

The Panel then voted in favour of the motion that they were minded to grant outline permission subject to completion of a Planning Obligation or other agreement.

RESOLVED: that the application be granted subject to completion of a Planning Obligation or other agreement.

The Committee was addressed by Mr Rob Morgan of Savills, on behalf of the applicant.

19 18/05323/R9FUL - WEST SITE, FORMER COMPAIR WORKS, BELLFIELD ROAD, HIGH WYCOMBE, BUCKINGHAMSHIRE

Members voted in favour of a motion to approve the application. However, this motion was defeated that it therefore fell away.

Members then voted in favour of the motion that the application be deferred due to the concerns they raised in respect of:

- 1) The quality in terms of design of the premises being created.
- 2) The temporary nature of the business units.
- 3) The potential relationship with adjoining development.

Officers would enter into further discussions with the developer to address these issues.

RESOLVED: that the application be deferred for the reasons given above.

20 19/05601/FUL - GARAGES AND ACCESS ROAD, THE COTTAGES, BRICKS LANE, BEACONS BOTTOM, BUCKINGHAMSHIRE, HP14 3XG

Members voted in favour of the motion to approve the application.

RESOLVED: that the application be approved.

The Committee was addressed by Mrs Eleanor Hurrell and Parish Councillor Neil Watson on behalf of Stokenchurch Parish Council in objection and Mr Stuart Martin, the applicant.

21 19/06031/FUL - SITE OF 80 DAWS HILL LANE, HIGH WYCOMBE, BUCKINGHAMSHIRE, HP11 1PU

Members voted in favour of the motion to refuse the application as it was considered that the proposed development would result in a cramped form of development at odds with the immediate locality due to the proposal now being detached dwellings with minimal separation distances and reduced plot widths. The proposal did not therefore promote or reinforce local distinctiveness and was at odds with the general street pattern, thus failed to respect the existing grain of development and thus failed to achieve a high standard of design which in turn would fail to respect the wider context of the site and street pattern.

The proposal was therefore contrary to Adopted Local Plan Policies G3 and Appendix 1 and CS19 of the Core Strategy Development Plan Document and to the National Planning Policy Framework.

RESOLVED: that the application be refused for the reasons given above.

The Committee was addressed by Councillors Mrs L Clarke OBE and A Hill, the local Ward Members.

22 18/08897/OUT - SLATE MEADOW, STRATFORD DRIVE, WOORBURN GREEN, BUCKINGHAMSHIRE

Members voted in favour of the motion to approve the application with a Planning Obligation.

RESOLVED: that the application be approved with a Planning Obligation.

The Committee was addressed by Councillors Mrs J Adey and M Appleyard, the local Ward Members.

23 18/07842/FUL - CHEQUERS END EQUESTRIAN CENTRE, CHEQUERS LANE, CADMORE END, BUCKINGHAMSHIRE, HP14 3PQ

Members voted in favour of the motion to refuse the application.

RESOLVED: that the application be refused.

24 PRE-PLANNING COMMITTEE TRAINING / INFORMATION SESSION

Members noted that the Chairman had requested as many Members of the Planning Committee be present at a pre-Committee session for a discussion with officer's on the practicalities of how Planning might operate in the new unitary authority on Wednesday 24 July 2019 at 6.00pm in Committee Room 1.

RESOLVED: That the details of the pre-Committee information / training session to be held on Wednesday 24 July 2019 be noted.

25 APPOINTMENT OF MEMBERS FOR SITE VISITS

RESOLVED: That in the event that it was necessary to arrange site visits on Tuesday 23 July 2019 in respect of the agenda for the meeting on Wednesday 24 July 2019, the following Members be invited to attend with the relevant local Members:

Councillors: Mrs J A Adey, M Asif, Ms A Baughan, S Graham, C B Harriss, D A Johncock, N B Marshall, H L McCarthy, A Turner, P R Turner and C Whitehead.

26 DELEGATED ACTION UNDERTAKEN BY PLANNING ENFORCEMENT TEAM

The Delegated Action undertaken by the Planning enforcement team was noted.

27 FILE ON ACTIONS TAKEN UNDER DELEGATED AUTHORITY

The file on actions taken under delegated authority since the previous meeting was circulated for the Committee's attention.

Chairman

The following officers were in attendance at the meeting:

Mrs L Bellinger	Principal Development Management Officer
Mr R Harrison	Principal Development Management Officer
Mrs L Hornby	Senior Democratic Services Officer
Mr R Martin	Development Management Team Leader
Mr P Miller	Technical Officer
Ms S Penney	Principal Development Management Officer
Ms R Steele	Assistant Solicitor
Ms P Tollitt	Head of Planning & Sustainability

Planning Committee Minutes

Date: 24 July 2019

Time: 7.02 - 8.07 pm

PRESENT: Councillor A Turner (in the Chair)

Councillors M Asif, Ms A Baughan, S Graham, A E Hill, D A Johncock, A Lee, N B Marshall, H L McCarthy, S K Raja and C Whitehead.

Standing Deputies present: Councillors G C Hall.

Apologies for absence were received from Councillors: Mrs J A Adey, C B Harriss, Ms C J Oliver, N J B Teesdale and P R Turner.

LOCAL MEMBERS IN ATTENDANCE

Councillor A Collingwood

Councillor M Hussain

OBSERVING

Mrs P Tollitt, Head of Planning and Sustainability

APPLICATION

19/05968/FUL

18/08206/FUL

28 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the Planning Committee meeting held on 26 June 2019 be approved as a true record and signed by the Chairman subject to noting that Councillor Mrs Oliver had submitted her apologies and that they be duly recorded.

29 DECLARATIONS OF INTEREST

There were no declarations of interest.

30 PLANNING APPLICATIONS

RESOLVED: that the reports be received and the recommendations contained in the reports, as amended by the update sheet where appropriate, be adopted, subject to any deletions, updates or alterations set out in the minutes below.

31 18/08206/FUL - 21 TO 25 COATES LANE, HIGH WYCOMBE, BUCKINGHAMSHIRE, HP13 5EY

Members voted in favour of the motion that they were minded to grant permission.

RESOLVED: that the Head of Planning and Sustainability be given delegated authority to grant Conditional Permission provided that a Planning

Obligation was made to secure Management and Maintenance of the TPO Tree Belt or to refuse planning permission if an Obligation could not be secured.

The Committee was addressed by Councillor Maz Hussain, the local Ward Member.

32 19/05968/FUL - 178 WEST STREET, MARLOW, BUCKINGHAMSHIRE, SL7 2BU

Members voted in favour of the motion to approve the application.

RESOLVED: that the application be approved.

The Committee was addressed by Councillor Collingwood, the local Ward Member.

33 18/05323/R9FUL - WEST SITE FORMER COMPAIR WORKS, BELLFIELD ROAD, HIGH WYCOMBE, BUCKINGHAMSHIRE

Members voted in favour of the motion to approve the application.

RESOLVED: that the application be approved.

34 PRE-PLANNING COMMITTEE TRAINING / INFORMATION SESSION

Members noted that no presentations had been booked for the pre-committee training session on Wednesday 21 August 2019. Unless a developer came forward in the meantime, it was agreed that the next Planning Committee meeting would start at 6.30pm.

35 APPOINTMENT OF MEMBERS FOR SITE VISITS

RESOLVED: That in the event that it was necessary to arrange site visits on Tuesday 20 August 2019 in respect of the agenda for the meeting on Wednesday 21 August 2019, the following Members be invited to attend with the relevant local Members:

Councillors: Ms A Baughan, S Graham, D A Johncock, T Lee, H L McCarthy, A Turner and C Whitehead.

36 DELEGATED ACTION UNDERTAKEN BY PLANNING ENFORCEMENT TEAM

Noted.

37 FILE ON ACTIONS TAKEN UNDER DELEGATED AUTHORITY

The file on actions taken under delegated authority since the previous meeting was circulated for the Committee's attention.

Chairman

The following officers were in attendance at the meeting:

Mrs J Caprio	Principal Planning Lawyer
Mr R Harrison	Principal Development Management Officer
Mrs L Hornby	Senior Democratic Services Officer
Mr P Miller	Technical Officer
Mr A Nicholson	Development Manager
Ms S Penney	Principal Development Management Officer

Planning Committee Minutes

Date: 21 August 2019

Time: 6.30 - 8.06 pm

PRESENT: Councillor A Turner (in the Chair)

Councillors M Asif, Ms A Baughan, S Graham, A E Hill, D A Johncock, A Lee, H L McCarthy, Ms C J Oliver, S K Raja, N J B Teesdale, P R Turner and C Whitehead.

Standing Deputies present: Councillors .

Apologies for absence were received from Councillors: Mrs J A Adey, C B Harriss and N B Marshall.

LOCAL MEMBERS IN ATTENDANCE

Councillor G Peart
Councillor Mrs Wassell

APPLICATION

17/06820/FUL
18/05741/FUL

38 CHAIRMAN'S ANNOUNCEMENT

The Chairman welcome everyone to the meeting and stated the following:

“As you will be aware, the Wycombe District Local Plan has been adopted.

This means all policies in the 2004 Local Plan, Core Strategy and a number of policies in the DSA have been deleted.

A consolidated version of the current, approved, policies will be published on the WDC website very soon.”

The Chairman, on behalf of the Committee, also wished the Committee’s thanks be recorded to WDC officer Mrs Teresa Coppack who would shortly be leaving the council on maternity leave and also to WDC officer Mr Peter Miller who was leaving the council. The Chairman wished them both well in their new endeavours.

39 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the Planning Committee meeting held on 24 July 2019 be approved as a true record and signed by the Chairman.

40 DECLARATIONS OF INTEREST

There were no declarations of interest.

41 PLANNING APPLICATIONS

RESOLVED: that the reports be received and the recommendations contained in the reports, as amended by the update sheet where appropriate, be adopted, subject to any deletions, updates or alterations set out in the minutes below.

42 19/06137/FUL - ASKETT NURSERIES, AYLESBURY ROAD, ASKETT, HP27 9LY

Members voted in favour of the motion to approve the application.

RESOLVED: that the application be approved.

The Committee was addressed by Mr Andrew Woodruff in objection and Mr Geoff Armstrong of Armstrong Rigg Planning, on behalf of the applicant.

43 18/05741/FUL - 1 HILLARY CLOSE, HIGH WYCOMBE, HP13 7RP

During the debate concerns were raised regarding the impact of the development. As a result a motion was proposed seeking refusal of the application, contrary to officer advice, for the following grounds:

That in the opinion of the Local Planning Authority the proposed development would result in:

- a) the loss of existing soft landscaping/wall and railings in the front garden and its replacement with a parking and bin storage dominated frontage, with little scope for any soft landscaping, and,
- b) awkward parking manoeuvres due to the relatively restricted width, depth and slope of the parking area.

As a consequence, the introduction of these flats into an area of predominantly family houses was considered to represent a level of intensification which would result in an incongruous development that would fail to achieve a high standard of design and layout. It would therefore appear visually intrusive and would fail to respect the character of the immediate area. As such the development conflicts with Policies CP9 (Sense of Place), DM23 (Other Residential Uses), DM35 (Placemaking and Design Quality) and DM36 (Extensions and Alterations to Existing Dwellings) of the Adopted Wycombe District Local Plan.

RESOLVED: that the application be refused for the reasons outlined above.

The Committee was addressed by Councillor Mrs Wassell, the local Ward Member.

44 17/06820/FUL - ALDRIDGE GROVE, HAMPDEN ROAD, DENNER HILL, BUCKINGHAMSHIRE

Following a full debate, Members voted in favour of the motion to refuse the application.

RESOLVED: that the application be refused.

The Committee was addressed by Councillor G Peart, the local Ward Member.

45 PRE-PLANNING COMMITTEE TRAINING / INFORMATION SESSION

Members noted that no presentations had been booked for the pre-committee training session on Wednesday 18 September 2019. Unless a developer came forward in the meantime, it was agreed that the Planning Committee would start at 6.30pm.

46 APPOINTMENT OF MEMBERS FOR SITE VISITS

RESOLVED: That in the event that it was necessary to arrange site visits on Tuesday 17 September 2019 in respect of the agenda for the meeting on Wednesday 18 September 2019, the following Members be invited to attend with the relevant local Members:

Councillors: S Graham, D A Johncock, T Lee, Mrs C Oliver, N J B Teesdale, A Turner, P R Turner and C Whitehead.

47 DELEGATED ACTION UNDERTAKEN BY PLANNING ENFORCEMENT TEAM

48 FILE ON ACTIONS TAKEN UNDER DELEGATED AUTHORITY

The file on actions taken under delegated authority since the previous meeting was circulated for the Committee's attention.

Chairman

The following officers were in attendance at the meeting:

Mrs T Coppock	Planning Solicitor
Mrs L Hornby	Senior Democratic Services Officer
Mr R Martin	Development Management Team Leader
Mr P Miller	Technical Officer
Mr A Nicholson	Development Manager

Regulatory & Appeals Committee Minutes

Date: 31 July 2019

Time: 7.00 - 7.50 pm

PRESENT: Councillor Mrs L M Clarke OBE (in the Chair)

Councillors Z Ahmed, A D Collingwood, M Clarke, C Etholen, R Gaffney, M Hussain JP, I L McEnnis and R Raja, A R Green

Apologies for absence were received from Councillors: J A Savage and Ms J D Wassell

* Denotes Standing Deputy

IN ATTENDANCE: Councillors K Ahmed, M Asif, S Graham and P Turner

1 MINUTES

RESOLVED: that the minutes of the meeting of the Regulatory & Appeals Committee held on 13 May 2019 be confirmed as a true record and signed by the Chairman.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 COMMUNITY GOVERNANCE REVIEW

Members received a report on the Community Governance Review and noted that the bulk of the report had already been reviewed by the committee at a previous meeting. Members noted that the next scheduled meeting of the Regulatory & Appeals Committee was scheduled for 7 October, but because of the consultation was not due to end until 30 September, it was proposed to postpone the meeting until the end of October or early November to enable officer's to incorporate the results to bring before the committee.

The Chairman of the Community & Governance Review reported changes since the last meeting and reported that the LGRC conducted a fact finding review to address the four questions posed in the terms of reference which were raised by the four petitions submitted to council. The report also addressed the issue of the Mayoralty and Charter Trustees.

Table 1 showed the population and voter numbers for each District Ward of High Wycombe, the unparished area. It showed Totteridge rated as 5th, Sands rated as

6th and Micklefield rated as 8th of the ten wards, both in population and voter numbers.

Table 2 showed the town wards in order of increasing deprivation. Nothing in table showed that any of the wards stood out as significantly different.

Table 3 showed the age distribution across the population of each ward. None of the three petitioning wards stood out, with the exception of Totteridge which had the lowest percentage of 18 - 29 year olds. The differences between the ten wards were not significant.

Table 4 showed the ethnic diversity where the three petitioning wards occupied the 5th and 6th places.

From the demographics set out in tables 1 to 4 there was nothing that made any of the petitioning wards stand out as different from the rest of the unparished area.

Table 5 showed the precept raised, by ward, including the Special Expenses portion of WDC Council Tax and the Charter Trustee charge. If the average charge, shown in paragraph 3.9 of the report, of £47.95 for a band D property a calculation was made that a total of £1.112 million would be raised.

The matter of the mayoralty was addressed and if:

a) there was a parishing of the whole of the unparished area the Charter Trustees and Mayoralty would cease to exist and their property, customs and usages would be transferred to the new council. That council could adopt the title of Mayor for their chairman and continue with the customs and usages currently in place.

or

b) if there was no or only a partial parishing of the unparished area then the Mayoralty would continue.

The recommendations at the end of the LGRC report had been properly argued and should be accepted as the basis of the consultation.

The following documents were reviewed by the working group and had been agreed as the basis of the public consultation:

- Options for High Wycombe Local Governance, an information sheet.
- Consultation Questionnaire which forms one of the four legs of the consultation process.

Both of these documents would be available on the Council's website and in paper form on request.

Some concern was raised as to whether the Shadow Authority could reject the recommendation. It was noted that if they did approve a parish council of any kind, then funds would need to be put aside for processes such as electoral arrangements etc. Concern was also raised in relation to the potential cost to

residents in setting up a new council. It was also noted that should the Shadow Executive make the decision, they would need to comply with requirements of the regulations.

It was noted that the options as laid out in the report could not be changed as they were driven by the petitions that had been received and had previously been agreed.

Mr Dale Hall of Opinion Research Services (ORS) confirmed that the consultation would be held to gauge the strength of opinion of residents and that Council could then make recommendations to the Shadow Executive for the ultimate decision.

Following some concern in relation to the number of residents to be contacted, it was noted that there was a small difference in percentage responses whether 800 or 1000 were questioned. A wide balance of residents would be canvassed and once a certain number of one part of that balance was reached, no further engagement of those, for example, over 65 year olds, would be contacted.

Following the debate, it was,

RESOLVED: that the report be noted and the following decision agreed:

- i) Receive the report from LGRC on the initial fact finding exercise;
- ii) Agree the proposed options for consultation; and
- iii) Agree the consultation process to be followed.

Councillor A Collingwood wished it to be noted that he voted in favour of parts i) and ii) above, but that he voted against part iii).

The point was raised that it was agreed at the last meeting of the committee that comments or concerns could be submitted, in writing, to officers and that this had been done in some cases. However, it was noted that these concerns had not been included in the report. It was reported that some documentation had been produced but following Counsel's opinion being sought the documents on which comments had been made were withdrawn.

Chairman

The following officers were in attendance at the meeting:

- | | |
|------------|--------------------------------------|
| Liz Hornby | - Senior Democratic Services Officer |
| Ian Hunt | - Democratic Services Manager |
| Matt Rae | - Electoral Services Manager |

High Wycombe Town Committee Minutes

Date: 10 September 2019

Time: 7.00 - 8.25 pm

PRESENT: Councillor A R Green
(in the Chair)

Councillors Z Ahmed, M Asif, Mrs L M Clarke OBE, M Clarke, R Farmer, M Hanif, A E Hill, M Hussain JP, B E Pearce, R Raja, S K Raja and Ms J D Wassell,

Apologies for absence were received from Councillors K Ahmed, Ms A Baughan, M A Hashmi, A Hussain, M Hussain, M E Knight, N J B Teesdale and Ms K S Wood

10 DECLARATIONS OF INTEREST

There were no declarations of interest.

11 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting of the High Wycombe Town Committee held on 11 June 2019 be agreed as a correct record and signed by the Chairman.

12 CHILTERN RANGERS UPDATE

The Committee were provided with an update on the work of the Chiltern Rangers by Mr John Shaw (Managing Director of Chiltern Rangers CIC (Community Interest Company)).

The key points outlined by Mr Shaw were as follows:

- Mr Shaw explained these were challenging times for the Rangers and over the next 6 to 9 years the organisation would be engaging in long term transformation.
- The aim would be to relocate to Abbey Park in industrial units by April 2022. Substantial funding would need to be raised to build a community hub.
- Mr Shaw provided artistry work for members to view which provided an idea of how the units and community hub would look.
- He thanked the planning team for their support and collaborative work on the project and added that this would be built to the highest environmental standards.
- The hub would also help engage with the wider community and enable the rangers' projects to lead by example.

- Other organisations would also be based at the hub.
- Funding had already been obtained via Community Infrastructure Levy monies and bids for further funding had been undertaken. Lottery match funding was also being investigated.
- An additional two full time members of staff had been employed.
- Partnership work had included working with the NHS, Local Area Forums, Schools and Buckinghamshire County Council.
- The Chiltern Rangers had a 5 year plan of growth and sustainability.
- Other projects included work to support veterans to help build community involvement with members of the forces, and working with the NHS to support people with mental health issues.
- During August a clear up of the river had taken place which included 20 young people from CAMHS.
- Mr Shaw noted that partnership working with WDC was an integral aspect of the work of the rangers and he was looking forward to working with the new authority.

Members were concerned at the amount of fly tipping that was taking place and if the charges now implemented at the recycling centre was adding to this issue. Mr Shaw explained that litter and fly tipping was always a problem and suggested that more education at schools was required. Also that larger fines could be given to people who were convicted of fly tipping which could subsequently act as a deterrent. Mr Shaw noted that the rangers did not have adequate funding to provide education in schools however this work was built into projects.

With regards to maintaining wild flower areas at road sides Mr Shaw explained that this should be dealt with a mixed approach with some areas being left longer for pollination and some specific areas being cut. Good sight lines would need to remain for traffic management along the sides of the road.

Mr Shaw confirmed that discussions were taking place with Wycombe District Council senior officers regarding plans to develop Funges Meadow Nature Reserve as a community area. Mr Shaw explained that the reserve needed to be managed and protected, and was concerned that the area could be irreparably damaged if open to the public on a permanent basis.

The estimated cost of the new centre was between £1.1 and £1.2 million, it was noted that £250k has already been obtained from CIL funding and the remaining from lottery funding, other organisations and charitable donations.

In response to a query it was noted that chalk streams were internationally important and water levels were reducing. It was believed that this was due to extraction issues and climate change.

Members thanked Mr Shaw for his presentation and congratulated the Chiltern Rangers for their hard work and achievements.

13 HIGH WYCOMBE MARKET

Members were provided with written responses to questions previously submitted on the High Wycombe town market, and Peter Wright, Interim Head of Regeneration attended the meeting to provide further clarification if required.

Members considered the information and a number of queries were raised. The main points were as follows:

- Members were not satisfied with the written responses to the questions and there were inconsistencies in the answers.
- The issue regarding the green and white gazebo covers for stalls had not been resolved and more information regarding this matter was requested.
- There was a suggestion in the responses that the market be open for an additional day. Some concerns were raised regarding adding an additional day that would primarily be for food and this was not necessary.
- Some members were also concerned that food stalls at the market were not paying licence fees for the table and chairs that were set out on market days.
- There were thriving markets around the country and an indoor market should be considered. Mr Wright confirmed that the Chiltern Shopping Centre was privately owned and an indoor market was not an option on this site.
- Consideration should be given to changing the market operator and the council should invest in the market. In response Mr Wright noted that the contract with the current market operator was in place until 2021 and it would be for the new unitary authority to make decisions regarding the market contract in the future.
- Some members were concerned that hot food was taking over the market however some members supported the hot food sales.
- There were a number of termination clauses in the contract however there had been no issues that met these high thresholds for termination of the contract.
- Mr Wright noted that there were no resources available to manage the market in house at the District council.
- It was suggested by some members that there should be a range of diverse food stalls and food providers should be congratulated on the current variety.
- It was noted on the high street that business pay a levy to the HWBIDCo and market traders do not pay, and that market stall holders could be effecting businesses on the high street.

A motion was put forward by Councillor Mrs Clarke OBE; that the market would not be extended by one more day for further hot food sales, this was seconded by Cllr M Hussain JP. A vote was taken on the motion which was carried 7 in favour, 5 abstained.

A further motion was put forward by Councillor J Wassell; that the option for an international food market be investigated, this was seconded by Cllr S Raja. A vote was taken on the motion which was carried 7 in favour, 4 against and 1 abstained.

The Chairman confirmed that these proposals would be referred to Cabinet for discussion.

Recommended to Cabinet:

That the following proposals be discussed and considered -

- i) the market does not open for one more day for further hot food sales and;
- ii) the option for an international food market be investigated.

14 HIGH WYCOMBE TOWN COMMITTEE - FORWARD WORK PROGRAMME

The Committee's work programme looking ahead to March 2020 was presented for review.

RESOLVED: That the forward work programme be noted.

15 SUPPLEMENTARY ITEMS (IF ANY)

There were no supplementary items.

16 URGENT ITEMS (IF ANY)

There were no urgent items.

Chairman

The following officers were in attendance at the meeting:

Mrs J Durkan	Senior Democratic Services Officer
Mr P Wright	Interim Head of Regeneration & Investment
Mrs K Khanna	Principal Solicitor

Improvement and Review Commission Minutes

Date: 11 September 2019

Time: 7.00 - 8.17 pm

PRESENT: Councillor R Gaffney (in the Chair)

Councillors M C Appleyard, Mrs L M Clarke OBE, A D Collingwood, A E Hill, M Hussain JP, H L McCarthy, Ms C J Oliver, S K Raja, R Raja, J A Savage and R Wilson,

Apologies for absence were received from Councillors K Ahmed, M E Knight, Mrs W J Mallen and N B Marshall

11. DECLARATIONS OF INTEREST

There were no declarations of interest.

12. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the Improvement and Review Commission held on 12 June 2019 be approved as a true record and signed by the Chairman.

13. WYCOMBE COMMUNITY SAFETY PARTNERSHIP PLAN 2019-2020

The Chairman welcomed Sarah McBrearty (Community Safety Manager – Wycombe District Council), who provided an update on the Wycombe Community Safety Partnership priorities and actions for 2019/20.

The Partnership Plan had been re-written and prioritised in 2017 and was to run through to 2020, each year however these priorities and actions were revised and reviewed as appropriate, by means of the Annual Strategic Assessment.

Focussing on each of the priorities of:

- Tackling anti-social behaviour and crime;
- Safeguarding adults;
- Safeguarding children; and
- Building community resilience

the actions taken and planned in respect of each of these were outlined.

In respect of **Tackling Anti-social Behaviour and Crime** Members could well have seen the three recently employed full time Street Wardens in High Wycombe, in operation Monday to Saturday 8am to 7pm, with the ability to be extended to later hours or Sundays if Police operations etc. required such.

The High Wycombe Town Centre Public Spaces Protection Order (PSPO) whereby street drinkers could be asked to hand over their drink and if not complying were subject to a fine, was working well. A reluctance to hand over drink meant this Order was having an impact. It had not completely removed the problem, but the problem was decreasing. This PSPO expired next February but officers were looking to renew / revise it to continue.

The British Retail Consortium estimated that at least a third of shop-lifting crimes were related to organised crime. Wycombe Community Safety Partnership was working to tackle shoplifting offences, with a focus on safeguarding young people who were being victimised into carrying out these offences.

In respect of the **Safeguarding Adults** strand, the considerable support available via the Partnership for victims of domestic violence, along with friends and family, was outlined.

The Desborough Road Outreach Project (DROP) was explained; a multi-agency approach to engage with sex-workers, often very vulnerable young women, and help them with health and safeguarding issues and assist them to combat drug and drink dependency which was often the key reason for their involvement.

Similar multi-agency work (importantly Registered Social Landlords being amongst these agencies) in respect of victims of 'cuckooing' where professional criminals were targeting vulnerable people to use their homes as bases for drug dealing or other criminal activities, was explained.

The key priority of **Safeguarding Children** was outlined with reference to the £800K granted to the Thames Valley Police & Crime Commissioner in November last year (2018) which had been utilised in the Early Intervention Youth Fund to prevent involvement with gangs and knife crime. A school drama scheme on such topics and a 'Reach Every Generation' specialist mentoring service had been initiated and expanded.

Test purchasing operations regards under age alcohol sales and hotel room booking by apparent adult and young persons had resulted in re-education / training for local businesses, re-alerting them to these key issues.

The award of £90K from central Government to spend by March 2020 in respect of knife crime was welcomed, but a concerted long term approach to tackle the issue was required.

The activities and plans in respect of the final **Building Community Resilience** priority were explained. The strength of Neighbourhood Watch schemes locally was commended and the work with Buckinghamshire County Council Trading Standards

in respect of exploitation and scams with these watches was referenced. 'Street Association' schemes and their successes were outlined and the need to roll these out further where possible, was acknowledged.

The future of the Partnership in the landscape of the new Buckinghamshire Unitary Council was referenced. At present Wycombe and Aylesbury each had their own Community Safety Partnership; Chiltern and South Bucks District Councils had one Partnership for both districts, and each of these, along with other statutory partner agencies, met regularly as the 'Safer and Stronger Coordinating Group'. As part of the unitary work a workshop was being arranged which would look at best practice and discuss the options for a potential new structure of Community Safety Partnership governance. This would be the forum via which a new County-Wide Plan would emerge, the need to then sub-divide, focussing on specific geographic areas and issues had already been acknowledged.

Members raised a number of issues and queries and received clarification as follows:

- It was confirmed that a Community Safety Accreditation scheme was being looked at to offer to the Street Wardens, which if successfully obtained, would enhance their powers to work alongside Police further;
- Members expressed their worries that the PSPO had taken a considerable time to establish initially with various legal and administrative hoops to jump through, would this endanger the quick 'renewal' of the Order next February? In respect of this officers were confident that timescales could be met, a renewal was simpler than instigation of an Order;
- Ms McBrearty agreed to obtain a response from the Council's Human Resources department in respect of the need for DBS (Disclosure & Barring Service) checks for elected members;
- The recent presence of children in High Wycombe High Street at midnight was referenced, the use of the Buckinghamshire County Council Safeguarding emergency duty team 'out of hours' phone number (0800 999 7677) in such cases, was suggested;
- The fact that knife crime figures were not of the epidemic proportions evident in London was noted, but it still of concern locally;
- It was confirmed that the Desborough Road area was included in the Street Wardens patrol plan, though of course the initial focus of the Wardens had been the town centre begging issue; and
- Some 226 recording incidents of the Wardens moving on / dealing with begging and 116 referrals of information re issues to the Police, for the period 1 July 2019 to 10 September 2019 (2 ½ months) was commended.

The Chairman on behalf of the Commission as a whole, asked that it be minuted that for such a small team the Community Safety unit at WDC did a brilliant job.

This excellent work done would hopefully transfer over to the new Partnership in the Unitary Council.

The Chairman also indicated that the Commission would be grateful if the Strategic Chair of the Partnership (Superintendent Kevin Brown) and the Operational Chair (Chief Inspector Graham Hadley) along with the Cabinet Member responsible here at WDC; Community Portfolio holder Councillor Graham Peart BEM be invited to the next meeting of the Commission (Wednesday 6 November 2019).

RESOLVED: That the Commission note and support the updated Wycombe Community Safety Partnership priorities and actions for 2019/20.

14. REPORT OF THE PARKING TASK AND FINISH GROUP

Councillor Mrs L Clarke OBE Chairman of the Parking Task and Finish Group introduced the report of the Group. Noting that the meetings had not had the best attendance, some worthwhile and valid recommendations had emerged as featured in the Report.

Mrs Clarke wished to put on record the great work of Democratic Services officers Jemma Durkan and Liz Hornby in administrating the Group and thanked the relevant Environment Portfolio-holder Councillor Mrs Adey for her attendance.

Members discussed the recommendations featured and suggested mention of their keenness to see more enforcement to control parking on pavements and grass verges. This was to be inserted under recommendation 11.

Reference to the local plan's approval of stacked car parking at the Park and Ride site was to feature in recommendation 13.

Whilst parking provision for residential development as well as at supermarkets was to be referenced in the final recommendation.

These above three amendments are featured in **bold** in the recommendations as finally agreed below and to be referred to the Cabinet Meeting of the following Monday 16 September 2019.

RESOLVED: That the recommendations of the Parking Task and Finish Group as featured below (as amended in **bold** by the Commission) be referred to Cabinet for consideration and response.

Recommendations

Recommendation 1

That there be an agreed parking strategy.

Reason: To ensure that all car parks have the same sized car parking space, opening times, levels of cleanliness, provision of disabled and mother and child spaces. To improve the number of short stay spaces and consider the possibility of free parking for the first 30 minutes of any stay over all car parks

Recommendation 2

That funding be provided for consultancy work to survey the usage of the Park and Ride.

Reason - Data was required to find out who was using the Park and Ride car park. Currently any member of the public could use the car park and it was suspected that a majority of users were not using the park and ride bus service.

Recommendation 3

That four buses be provided for the Park and Ride rather than three as suggested by Buckinghamshire County Council, to run in conjunction with the trains to and from Birmingham/London.

Reason - BCC were currently reviewing options for the bus service to and from the Park and Ride. This was to reduce operational costs when Section 106 funding that had helped subsidise the current route comes to an end. Four buses would provide a better service and help maintain the best route to and from High Wycombe town centre. This would also ensure the bus provision for the Park and Ride would run in conjunction with trains to and from Birmingham/London. Although the times have been amended they were still out of sync with the trains and had no cognisance of the walking times to and from the platforms.

Recommendation 4

To ensure that the Park and Ride remained free for people parking and then using the bus service to and from the town centre in High Wycombe.

Reason - To encourage people to use the Park and Ride service.

Recommendation 5

That the new barriers and payment system for the car park at the Park and Ride site be put in place as soon as possible.

Reason - So that charging for car park users who were not using the Parking and Ride service could be implemented.

Recommendation 6

Provide improved signage and information at the Park and Ride site regarding payment and tickets for the users of the bus service.

Reason - To provide users with the correct information and to ensure that they receive a ticket to enable free return travel.

Recommendation 7

That funding be providing for a report to be commissioned to provide information and data on the anticipated parking demand expected across the District in the future.

Reason - Due to housing requirements outlined in the Wycombe Local Plan and changing Government policy up-to-date data was required regarding future parking requirement in the District.

Recommendation 8

To investigate the use of new technologies to help assess the usage of car parks.

Reason - New technologies would help to identify the amount and locality of users of car parks in the District. This would enable capacity requirements for car parking to be accurately measured.

Recommendation 9

That Dynamic Parking Management apps be utilised to help identify users such as local residents or blue badge holders to enable charging to be applied accordingly.

Reason - This would enable users such as blue badge holders to access car parks with barriers easily and so that payment options would be easier to manage.

Recommendation 10

That the electronic signs in High Wycombe providing information on parking availability be updated to include all major car parks and real-time information.

Reason - Not all of the major car parks in High Wycombe were included on the current parking information signs and the information regarding number of parking spaces available was not accurate.

Recommendation 11

Issuing of on street parking permits should be limited for new build residential properties **along with the instigation of greater control of pavement and grass verge parking.**

(Suggested reason - new build properties in the town centre did not provide adequate parking capacity and were therefore causing issues with on street parking. Parking as a planning condition/policy would be difficult to enforce so limiting on street parking permits would be the best option to alleviate this problem).

Recommendation 12

That all surface car parks be stacked to provide additional parking capacity.

Reason - To increase car parking capacity.

Recommendation 13

That funding be provided as soon as practicable possible to stack the Park and Ride car park to provide long term airport parking **as per the recently approved local plan.**

Reason - Due to plans to provide a bus provision to Heathrow Airport from the Park and Ride, funding was sought with a view to bring this into place as soon as possible and as a future income stream.

Recommendation 14

That town centre car parks are refurbished.

Reason - The WDC owned town centre car parks are past their original replacement date and need to be brought up to a better standard for users.

Recommendation 15

That a co-ordinated parking strategy be created to work with partners such as Chiltern Railways, Eden and supermarkets within Wycombe.

Reason – To ensure that all partners within the town were in agreement and worked to a co-ordinated parking strategy.

Recommendation 16

To look at provision of parking at supermarkets **and residential development** within the town centre. To look at what control WDC had and how much WDC could influence supply.

Reason: Some supermarkets have increased their free parking time to 3 hours. There would be reference back to their Planning Permission to ascertain whether this was in line with their original Permission.

15. JOINT WASTE CONTRACT TASK & FINISH GROUP - COMMISSION CHAIRMAN'S VERBAL UPDATE

The Chairman of the Commission updated the Meeting on the rather truncated work of the Joint Waste Contract Task & Finish Group; in that the Group had only met once, and then for a short time, in order to be made aware of the process of tendering that had occurred in respect of the Contract. As a result there was no need or opportunity to currently scrutinise.

It was noted that if required in due course, the Group could be re-convened in order to assist the Executive with its help and support.

16. RIVER WYE TASK & FINISH GROUP - COMMISSION CHAIRMAN'S VERBAL UPDATE

The Chairman again verbally updated the Meeting on the status of the River Wye Task & Finish Group. Here the Chairman's intention to call a special meeting of the Commission to consider the Group's work had been superseded by events; in that

such major schemes were not now to be put forward to the Shadow Executive for consideration for adoption individually, but as part of a package of schemes from each of the former five authorities forming the new Buckinghamshire Council as at 1 April 2020.

Cabinet here at Wycombe District Council has assured the Commission Chairman of the inclusion of the River Wye scheme in the package being assembled currently for future presentation to the Shadow Executive.

Members wished it to be put on record that they highly commended Councillor H McCarthy on his input and perseverance in respect of this proposed River Wye project and the work overall of the Task and Finish Group.

17. COMMISSION'S WORK PROGRAMME AND FORWARD PLAN

The Meeting noted that effectively there were no current Task and Finish Groups.

Members agreed that the two items featured on the Cabinet Forward Plan appended to the agenda: **Regeneration Strategy** and **Eastern Quarter** were both items appropriate for scrutiny by the Commission and therefore asked that these be scheduled on the next Meeting of the Commission (Wednesday 6 November 2019) for a report to be submitted for inclusion on the agenda for consideration by the Commission.

Also in respect of the Work Programme, as featured under the minute for the **Community Safety Partnership** item, this subject matter was also to be included on the 6 November 2019 agenda, in that the Strategic Chair of the Partnership and the Operational Chair along with the Cabinet Member responsible here at WDC; Community Portfolio holder Councillor Graham Peart BEM, were to be invited to **further update** the Commission on the Partnership's work.

18. COUNCILLOR CALL FOR ACTION

There were no Councillor Calls for Action.

Chairman

The following officers were in attendance at the meeting:

Peter Druce	- Democratic Services
Ian Hunt	- Democratic Services Manager
Sarah McBrearty	- Community Services Team Leader

